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## ***Student Line of Credit Checklist***

**Member(s):**  
**Appointment**  
**Date/Time:**

**Branch Location:**

We look forward to meeting with you to work towards achieving your financial goals. To make this process easier, please ensure you gather the below documents and additional information to bring to your appointment.

### **Identification**

Please bring in **ONE** of the following forms of Government issued ID:

- Canadian Passport
- Canadian Travel Document
- Driver's License
- Ontario Photo Card
- Nexus
- Permanent Residency Card
- Secure Certificate of Indian Status

If you are unable to produce one of the above pieces of identification, please bring **TWO** of the following forms of identification:

- Birth Certificate
- Bring Your ID Card
- Citizenship Card
- Driver's License
- IMM 1442
- IMM 5292
- Foreign Passport
- Temporary Driver's License

## **Income**

Please bring two pieces of the following documents to confirm your current employment status and earnings:

### **Employed or Retired**

- Two most recent paystubs and T4
- Letter of Employment on company letterhead
- Variable income (commissioned, overtime, bonused, part-time employment, investment statements, T4RIF legal agreement for support or alimony payments)
- Most recent two years T1 General and Notice of Assessment from Canada Revenue Agency
- Pensions: T4A OAS, T4A(P) CPP, T5007 WSIB and Workers Compensation
- EI – Maternity Leave (Letter from Employer with Return Date)

### **Self-Employed or Investment Property**

- Most recent two years T1 Generals (Personal & Business)
- Two years Notice of Assessment from Canada Revenue Agency
- Two years current Business Financial Statements (full package)
- Signed up to date Lease Agreements

### **Student Line of Credit**

- Copy of enrollment and invoice for Post-Secondary School

## **Additional Documentation:**

Please bring these documents to complete your application with an ECU Representative. If you have questions about your upcoming appointment or the required documents, please contact your nearest branch.

\*This checklist is for informational purposes only.